

## Shaftesbury Arts Centre

**“Shaftesbury Arts Centre will take the lead in seeking to optimise opportunities for the community of Shaftesbury and the surrounding area to experience and take part in a high standard of the widest range of creative arts”.**

### **Minutes of the Directors’ meeting (NB13) held at 7.30pm on Mon. 15 February 2010**

**Present:** John Cadmore (Chairman), Denis Scott (Treasurer), Richard Lloyd (Company Sec), Jenny Parker, Sue Cadmore, Pam Goodall, Simon Hunt, Jerome Swan (part only).

**Apologies:** Bryan Farrell, Bob Truscott (Dep Chair), Richard Thomas, Sheila Himmel.

No.	Subject	Action
J.0	<b>Bookings</b>	
J.1	Jerome said that the Music Season programme was starting on the 10 <sup>th</sup> . April. He now had a new booking – John Joan who played the guitar-harp. He had also booked Emily Breeze in June.	
J.2	Jenny mentioned that Joanna Edwards was keen to introduce touring exhibitions from the Hayward Gallery to the Centre. Jenny and Jerome agreed to discuss. Jerome then left the meeting.	<b>Jenny Jerome</b>
1.0	<b>Approval of previous minutes</b>	
1.1	The minutes of the meeting held on the 11 <sup>th</sup> January were approved by the Board and signed by the Chairman.	
2.0	<b>Matters Arising (figures in brackets refer to previous minutes)</b>	
2.1	(2.1) <i>Work for Sale in Gallery</i> Outstanding - Bryan to speak to Camera group on this issue.	<b>Bryan</b>
2.2	(2.2) <i>Hearing Loop</i> Outstanding - Bob to discuss dimmer pack replacement with Technicians.	<b>Bob</b>
2.3	(13.1) <i>Hiring of Premises</i> Outstanding - Awaiting result of Bryan contacting Adult Education authorities.	<b>Bryan</b>
2.4	(13.3) <i>Dorset Cultural Strategy</i> Meeting with Mike Hoskin to hear about N1 11 group now arranged for March Directors’ meeting.	<b>All</b>
3.0	<b>Website Update</b>	
3.1	Denis reported that the provision of a <i>Latest News</i> strip on the front page would be included in the re-vamp planned to complete September 10.	
3.2	Richard L to place a notice on the Members Board saying that Latest News was available on the SAC website once this had been completed.	
4.0	<b>Treasurers Report</b>	
4.1	Denis highlighted the following items from his report:- The Mortgage Exchange had now paid up their arrears.	
4.2	<i>Santa in Space</i> results to date indicated seat sales down from 1529 in 2009 to 1271 in 2010. Average audience capacity was 63%. The bad weather could have been a factor in this. Profit from show expected to be around £8k which is £1k less than predicted. Audience capacity figures may improve if the number of performances was reduced.	

5.0 5.1	<b>Membership</b> Denis reported that the current membership was 509.	
6.0 6.1 6.2 6.3	<b>Priority List</b> In Bob's absence, Richard L highlighted the following items:- Newglaze had surveyed the existing windows and were due to fit replacements at the end of March. He had been unable to obtain a scaffolding quote from Saxon Scaffolding . Denis to let him have an alternative company to provide a quotation. Possible replacement of front entrance doors to SAC on hold at present awaiting return of Bob and Richard T from holiday.	<b>Denis Bob Richard T</b>
7.0 7.1 7.2	<b>Marketing</b> Jenny said the Public Liability Insurance Certificate was now displayed in the Foyer. John mentioned that the local Credit Union would like to use the Centre on Thursday afternoons. Possible use of first floor landing space? John and Jenny to discuss.	<b>John Jenny</b>
8.0 8.1	<b>Child Protection Officer</b> Discussion to take place at next month's meeting due to Bryan's absence.	
9.0 9.1	<b>Green Room requirements</b> Discussion to take place at next month's meeting due to absence of Bryan and Bob.	
10.0 10.1 10.2 10.3	<b>AOB</b> <i>Replacement Burco</i> Sue reported that the replacement Burco was not operating properly. John to speak to Andy Burton. <i>Costume Store</i> It was agreed that Pam would arrange a meeting with Myra, Rosie, Gloria and John C to discuss the matter. <i>Summer School</i> Sue to confer with the MAD committee whether a summer school was possible this summer.	<b>John Pam Sue</b>
11.0 11.1	<b>Date of Next Meeting</b> To be <b>Monday 15<sup>th</sup> March at 7.30pm.</b> Note: Mike Hoskins to be present at the meeting.	

RL 170210

Signed (Chairman) .....

Date .....