



13 Bell Street, Shaftesbury, Dorset SP7 8AR
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www.shaftesburyartscentre.org.uk

Box Office open Monday to Saturday incl. 10.30 am to 12.30 pm
Registered Charity number 1109836
Company number 5336078

10th December 2009

Dear Member

Invitation to apply for position of Voluntary Director/Trustee.

The next Annual General Meeting will take place on the 15th February 2010. In accordance with the Articles of Association, there will be a members' postal ballot during January 2010 for the four trustee/director positions that will become available at that time. These require one third of the Board (four members) to retire annually. This year we have one resignation and three directors who are retiring by rotation and who are expected to offer themselves for re-election.

The Board of Directors/Trustees is keen to encourage new applicants to apply for Board membership. If you would like to become more involved in the overall governance and strategic direction of the Centre and feel you can offer expertise and/or experience in relevant areas, please obtain additional information and an application form by one of the following methods:-

- a) Downloading from www.shaftesburyartscentre.org.uk
- b) E-mailing the Company Secretary (Richard Lloyd) using contact@shaftesburyartscentre.org.uk
- c) Telephoning the Company Secretary (Richard Lloyd) on 01747 853830.

Please note that completed application forms must be received by Monday 11th January 2010.

We look forward to hearing from you.

Yours sincerely,

John Cadmore,
Chairman, Shaftesbury Arts Centre.